

Denver Group Council Meeting Minutes – September 19, 2023, 6:30 PM

Location: Explorers Lab, American Mountaineering Center, Golden

Council Attendees: Sandy Heise, Scott Kramer, Steve Bohara, Kathy Nordine, Genna Morten, Jim Guerra, Kirsten Polley

Guest: None

Unable to attend with prior notice:

Not Present:

Topic (Presenter)	Deliverable/Responsible Party/Date Due	Meeting Minuets
Part 1: Begin at 6:30 pm		
Welcome: Call to order/ Chair comments		6:30 pm
OPEN DISCUSSION		
Review/Approval of previous meeting minutes	August meeting minutes	
Officer Reporting		
<ul style="list-style-type: none"> • Chair: Sandy 	<ul style="list-style-type: none"> - Stats on the September Mile High Mountaineer newsletter: Delivered to 3,045 members Open rate of 73.2% (2,228 people) Click rate of 10.5% Clicks on Annual Dinner link: 95 Clicks on other links: 138, with the article on navigation apps being very popular. This is our third edition since I restarted it (June/July, August, September). - I've received one response to the request for new Council members. Member Brian Kelleher submitted his bio. I posted it to Slack. There is no need for an election unless we have a minimum of 5 people interested. 	<ul style="list-style-type: none"> - Sandy to invite Brian to the October meeting. Approved to bring him onto the council. - Sandy will ask Ashley in the office to post open Council positions to social media. - Circulate Annual Dinner flyer wherever possible! - Currently not sending donation receipt letters but can if requested. - So far BPX is only section going to attend / table.

	<ul style="list-style-type: none"> - Annual Dinner update: <ul style="list-style-type: none"> • I set up the event page on the website. So far, 23 reservations. • I created a flyer and started on the event program document. • Hired a caterer: Sherpa’s Restaurant in Boulder. <ul style="list-style-type: none"> - They had the best price. One who responded was almost twice the price. - Most of the others didn’t respond to my emails. - Sherpa’s food is consistently good. The owner (Pemba) is a long-time CMC member and has generously supported the Club over the years, often providing food donations for CMC events. We are paying for a full-service buffet. The specific menu has not been decided yet. • I’ve invited section/committee/schools lead volunteers to create displays & host tables to distribute info and market their programs to newer members and recruit volunteers. Few have responded. • I also asked the above volunteers to send photos of their trips/programs for a digital display at the Dinner. Alpine Scrambling School sent several good ones, but that’s it so far. • Danielle has received some beverage donations and continues to work on that but it hasn’t been easy. <ul style="list-style-type: none"> - I’ve decided to dial back the activities. Dinner, speaker, and a few raffle prizes will probably be it. Without support from some of the above volunteers, we’ll just have to keep it simple. - Responses for volunteer awards have been few, but we’ll still give awards anyway. 	
<ul style="list-style-type: none"> • DEI: Genna 	<ul style="list-style-type: none"> • On August 29, the DEI committee met for a working dinner to discuss how we are going to include DEI information at the leadership summit on November 4, as well as updating the website to include information about the DEI work done in the Club thus far. • We talked about creating an “Our Community” tab on the intro CMC web page (with links to that tab from other locations. We are all asked to think of and work on engaging, non-formulaic content to include on such a page. Some brainstorm ideas: Blog? Stories? Member spotlights? Leader of the month? • For the Leadership Summit – we will be working on script/cards/presentations for November. • We talked about affinity groups – to how create? How to encourage? • Continuing efforts on land acknowledgements. 	
<ul style="list-style-type: none"> • Treasurer: Scott 	<p>Attached are the financial reports ending August, 2023. We have one more month until our year end. I have also been collecting budget requests from the schools and sections for FY 2024. At this point I have most of the requests. I have attached a</p>	<ul style="list-style-type: none"> - Looking to reduce the receivables to lessen the load of what State owes DGC.

	summary of the budget requests I have received to date for FY 2024. Also attached is the MOU that Sandy and I worked out with staff to help with some of the cashflow problems. We voted to approve this via Slack. From a financial perspective, we are in good shape as we wind out FY 2023.	<ul style="list-style-type: none"> - How can we best utilize the money we have coming into DGC? - Currently scholarship money is not included. - Bringing TCS into DGC allows us to have more funding to manage. - Possibility to use our additional funding to assist with website issues?
<ul style="list-style-type: none"> • Secretary: Kirsten P 	Will send approved August meeting minutes to Jeff Flax to post to website.	August Meeting Minutes approved at 7:20pm
<ul style="list-style-type: none"> • New Website Updates: Scott 	Concerns with the website are being resolved. There was a system upgrade that appears to have helped the speed of the system. This was a big deal in helping members use the site. Trip leaders and school directors are setting up more activities with fewer problems. There are still many outstanding issues. One of the main concerns is the handling of section dues. As DGC, we have told staff that we are willing to help fund this enhancement if they can give us the specs and the cost of a project to fix this. To date, we have not received this information. As implementations go, this one started off with no direction or control. I think we have made good progress in addressing this concern. It will only get better.	<ul style="list-style-type: none"> - Routes and places are being set up by the committee and are cleaning it up so they can be reused and not have to be recreated in the future.
<ul style="list-style-type: none"> • State Council: Sandy 	I couldn't attend the August 17 th meeting (I was leading a BPX trip). 2 other members were also unable to attend but the Chair wouldn't reschedule it.	
Standing Committees Liaison Reports		
<ul style="list-style-type: none"> • Liaison Assignments for 2023: Sandy 	[left this in for reference] Liaison Assignments 2023	
<ul style="list-style-type: none"> • Leadership Committee: Jim 	<ul style="list-style-type: none"> • The next Denver Group Leadership Committee meeting is on Tuesday, September 19th (same day as next DGC meeting). The main agenda item will be related to scholarships for Denver Group trip leaders for WFA and other classes, including a look ahead into fiscal year 2024. • Members of the DG Leadership Committee have continued to be involved in ongoing discussions on the proposed new Wilderness First Aid Policy as it is reviewed statewide for approval later this year. 	<ul style="list-style-type: none"> - Will have scholarship proposal to present in Oct or Nov.
<ul style="list-style-type: none"> • Schools Committee: Kirsten P 	<ul style="list-style-type: none"> - Stacey Halverson - Chief Education Officer & Mara Coe - Member Services and Permit Specialist started in August. CMC org chart has been updated. - Winter permits (requests were due Aug 15th) 	

	<ul style="list-style-type: none"> - Updating WFA Policy to make more clear about who needs to stay current (technical schools, backpacking, scrambling, and mountain bike) vs. who needs 5 year refreshers (all other outdoor activities), and when it is not required (social gatherings, classroom instruction). Reviewed draft for feedback. - Announced room fees being covered at the AMC for any DG schools in 2024 by DGC. 																							
<ul style="list-style-type: none"> ● Conservation and Trails: Steve 	<p>Quarterly steering committee meeting was held on September 11th. Next meeting tentatively scheduled for the first week of December. The following updates were reported:</p> <ul style="list-style-type: none"> - Douglas County Open Space – Sourcing volunteers for phase II of Sandstone Ranch trails project. - Jefferson County Open Space – Emily Guffin is new trails and access manager. A number of trail projects are underway. - Outside-285, including Indian Creek Planning updates – applied for \$500k grant from national fish and wildlife foundation. If granted it would allow phase I trails to go ahead next year. - Stewardship & trail work at Guanella Pass – 4/3/4 splits for volunteers in each of the three dates. Work was done to steps on Square Top Lakes trail. Next year aiming for 6 dates with 6 volunteers per date. - Budget - Budget was resubmitted 9/11/23. 	<ul style="list-style-type: none"> - Successfully completed three days of trail work - Could use more volunteers. How can we market more to gain more engagement? - Can we tell more people about the CMC & lobby for the next leg / session? 																						
<ul style="list-style-type: none"> ● Member Initiatives Committee: Genna 	<p>1. New and Prospective Member Hikes (2-3 hikes per month) – Michael McMahon August 2023 New Member Hike Stats:</p> <table border="1" data-bbox="541 829 1318 1005"> <thead> <tr> <th>Day</th> <th>Date</th> <th># of Trips completed</th> <th>Roster Totals</th> </tr> </thead> <tbody> <tr> <td>Saturday</td> <td>8/5</td> <td>1</td> <td>7</td> </tr> <tr> <td>Saturday</td> <td>8/19</td> <td>1</td> <td>5</td> </tr> <tr> <td colspan="2">Totals</td> <td>2</td> <td>15</td> </tr> </tbody> </table> <p>2. Ascending Hike Section (Robbie Monsma, Wayne Howell, Abbie Gentry, and a couple of other Trip Leaders)</p> <ol style="list-style-type: none"> See the excellent September 1, 2023 newsletter. This program has reached a volume tipping point and is going very well. We see the effect of proving to new and timid members that they “can do it.” This stage in the season we are stretching them with 13’er and 14’er trips. We hope this will assist in retaining these members in the CMC. We promote schools, especially Trip Leader School. Trip Leaders are enjoying their students so much, we are discussing expanding the program to all year long. <p>August 2023 Ascending Hikes Stats (updated):</p> <table border="1" data-bbox="726 1386 1409 1442"> <thead> <tr> <th>Date</th> <th>Day</th> <th>Roster Total</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Day	Date	# of Trips completed	Roster Totals	Saturday	8/5	1	7	Saturday	8/19	1	5	Totals		2	15	Date	Day	Roster Total				<ul style="list-style-type: none"> - Always looking for more people to help with beginner member hikes. - Looking for snowshoe school director - Robbie is amazing and goes above and beyond for the Club. - Can we ask for a donation for participating in the snowshoe and beginner hikes, but not have to deal with permits? - Can we use the CMC owned land near WP to run the courses and then charge a fee?
Day	Date	# of Trips completed	Roster Totals																					
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	<table border="1"> <tr><td>8/4/2023</td><td>Friday</td><td>4</td></tr> <tr><td>8/4/2023</td><td>Friday</td><td>12</td></tr> <tr><td>8/6/2023</td><td>Sunday</td><td>9</td></tr> <tr><td>8/11/2023</td><td>Friday</td><td>9</td></tr> <tr><td>8/13/2023</td><td>Sunday</td><td>9</td></tr> <tr><td>8/18/2023</td><td>Friday</td><td>10</td></tr> <tr><td>8/19/2023</td><td>Saturday</td><td>12</td></tr> <tr><td>8/20/2023</td><td>Sunday</td><td>12</td></tr> <tr><td>8/25/2023</td><td>Friday</td><td>4</td></tr> <tr><td>8/27/2023</td><td>Sunday</td><td>10</td></tr> <tr><td>8/27/2023</td><td>Sunday</td><td>11</td></tr> <tr><td>Totals</td><td>11 trips</td><td>102 hikers</td></tr> </table>	8/4/2023	Friday	4	8/4/2023	Friday	12	8/6/2023	Sunday	9	8/11/2023	Friday	9	8/13/2023	Sunday	9	8/18/2023	Friday	10	8/19/2023	Saturday	12	8/20/2023	Sunday	12	8/25/2023	Friday	4	8/27/2023	Sunday	10	8/27/2023	Sunday	11	Totals	11 trips	102 hikers	
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	<p>3. Beginner Snowshoe School (Robbie Monsma) No report other than we are beginning to decide on winter 2024 dates. Still anxious to find a new school director, especially if we take Ascending Hikes to all-year schedule. The position was advertised in the Rucksack a few days ago and scheduled to be in the next Lead. We do have three instructors signed up to date for the 2024 winter.</p>																																					
Section Liaison Reports																																						
<ul style="list-style-type: none"> • RMOTHG: Kathy 	<p>Events:</p> <ul style="list-style-type: none"> - Annual Meeting was held at the AMC on August 27th with a good turnout. Many important announcements were made and Keegan Young was in attendance. - Wings Over the Rockies Air & Space Museum Tour October 19th <p>Three new board members: Kathy Gregg, Linda Dermyer, LeAnn Donovan. Linda is taking over the monthly newsletter responsibilities. Laurine Rowe resigned as RMOTHG chair. They have great potential replacements. Effective September 1st RMOTHG is no longer sending out Friday weekly trip announcements. RMOTHG members have been urged to revise their profiles on the new website so they will continue to receive weekly trip announcements.</p>	<ul style="list-style-type: none"> - Cathy Crawford is now the Chair - Do a good job of rewarding their trip leaders with recognition awards and rewards - Can we get general members to help lead easier hikes as they start their trip leader training? 																																				

<ul style="list-style-type: none"> Bobcats: Jim 	<ul style="list-style-type: none"> The Bobcats will be having their annual picnic on Saturday, September 30th at Tanglewood Park South in Lakewood. There were 11 Bobcats trips on the calendar in August and 16 on the calendar in September. This is significantly less than the pre-COVID and pre-website changeover levels. 	<ul style="list-style-type: none"> Are getting more trip leaders and trips on the books this year
<ul style="list-style-type: none"> Fly Fishing: Steve 	<p>Nothing new to report.</p>	
<ul style="list-style-type: none"> BPX: Kathy 	<ul style="list-style-type: none"> Not much to report, no meeting in September. Some members of the committee are unavailable in September and Uwe has taken on leading several BPX trips to fill in for leaders who are unable to do these trips. BPX Bash is on track for October 7th at a park in Littleton. Their Planning Retreat will be held at the AMC on Oct. 28th. Next meeting Oct 3rd at 7:00p via Zoom. 	<ul style="list-style-type: none"> Had a great season!
<ul style="list-style-type: none"> Photography: Jim 	<ul style="list-style-type: none"> This month's meeting was held on September 13th, featuring a presentation "Focus on Latest Photo Gear" by Joe Klocek. The October meeting will be held on October 11th, featuring a presentation "Brown Bears at Brook Fall Katmai National Park (Alaska)" by Peter Ismert. Two members of the Photography Section will be shooting photos at the CMC Gala on Sept 22nd. Volunteers are still needed for various section tasks in the Photography Section: <ol style="list-style-type: none"> Lead photo outings and hikes Manage section Facebook page Post monthly meeting to CMC calendar 	<ul style="list-style-type: none">
<p>Part 2: Begin at 7:30 pm</p>		
<p style="text-align: center;">Business</p>		
<p>Guest presentation:</p>		
<p>Denver Group Council Leadership/Meeting (Sandy)</p>	<ul style="list-style-type: none"> -Plan/Proposal to have more involvement with Denver Group leaders (Section Leaders/Committee Chairs). We've had a good start – need to keep the momentum going. -Plan to invite Denver Group Leaders to DG Council meeting multiple times per year. 	

<p>2023 DGC Goal Discussion</p>	<p>2023 Goals: Think about specific things that we would like to accomplish in order to provide better service to our members. Currently in motion:</p> <ul style="list-style-type: none"> • Removing barriers for new and continuing trip leaders and instructors: Scholarships (partial to full) to cover course costs and keep people motivated (Leadership Committee). The state is not currently offering scholarships so we will take this over for DG members. In progress. • Partial scholarships (discounts) for other volunteers (council, committee members) as well. Want to inspire/reward all types of volunteerism in the Club. For all: Determine the scope then come up with a budget. This might be delayed until 2024. • Revive a DG email newsletter. Will start by using MyEmma to construct a simple format to list DG announcements and reminders (events, courses, how to become a trip leader, volunteer positions, etc.) Hope to have the first edition by mid-June. Name – keep the previous name, Mile High Mountaineer. DONE (Sandy is the acting Newsletter Editor). Three editions have been sent: June/July, August, and September. • Annual meeting planning. In progress. <p>What needs do you see that aren't being met? What were your expectations when you joined the Club? Have those changed? How?</p>	
<p>Councilor Time/Open Forum (All) Announcements</p>		
<p>Unfinished Business/Follow Up Action Items</p>		
<p>Denver Events:</p>	<p>Annual Denver Group Meeting: - As per Bylaws, Denver Group Council is to offer an annual meeting for members (reminder: extend personal invitation to the Board of Directors). - Form a sub-committee? - We'll send out an email poll of members on what they would like to see at an annual meeting, with a list of choices (catered food, speaker, silent auction, etc). DONE. Results were compiled. - See other details above.</p>	
<p>Denver Group Council 2023</p>	<p>Denver Group Councilor Terms 221001 - Note: there are three open council positions. Do you know anyone who might be</p>	

	interested in serving in this way? Any thoughts on recruitment?	
Closure of Meeting	Meeting adjourned at	Meeting adjourned at 8:12 pm

3 attachments this month – see below.

Denver Group

Balance Sheet

As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 BOK Financial	0.00
10007 BOK Financial New Account	2,109.96
1002 BOK Financial Saving	104,520.86
1003 Schwab Account	0.00
1005 Money Market CoBiz	0.00
1006 Denver Reimbursement account	3,198.75
Total Bank Accounts	\$109,829.57
Accounts Receivable	
1100 Accounts Receivable	92,804.62
Total Accounts Receivable	\$92,804.62
Other Current Assets	
1120 Other Accounts Receivable	0.00
1130 Receivable from State	0.00
1150 Advances	0.00
1400 Prepaid Expenses	0.00
1450 Prepaid Postage	0.00
1499 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$202,634.19
Other Assets	
1500 Investment in Web Page	0.00
1700 Loan to State	63,000.00
Total Other Assets	\$63,000.00
TOTAL ASSETS	\$265,634.19

LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts Payable	18,915.07
Total Accounts Payable	\$18,915.07
Other Current Liabilities	
2000 Accrued Invoices	0.00
2250 Deferred Revenue	0.00
2255 Deferred Cancellations/Refunds	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$18,915.07
Total Liabilities	\$18,915.07
TOTAL	
Equity	
2740 Opening Bal Equity	90,161.28
2750 Retained Earnings	93,126.65
Net Income	63,431.19
Total Equity	\$246,719.12
TOTAL LIABILITIES AND EQUITY	\$265,634.19

Profit and Loss
October 2022 - August 2023

	TOTAL
Income	
3000 Dues	5,908.00
3001 Section income	
BPX	8,975.00
Photo section	2,275.00
RMOTH	7,590.00
Total 3001 Section income	18,840.00
3150 Event Revenue	4,821.10
3420 School Tuition	115,947.35
3500 Royalties	234.04
3900 Other Income	3,208.92
Total Income	\$148,959.41
GROSS PROFIT	\$148,959.41
Expenses	
4310 Room Usage	1,680.00
4315 Section Exp	
BPX	283.40
BPX exp	552.32
Photo section	880.31
RMOTH	1,459.30
Total 4315 Section Exp	3,175.33
4410 School Expense	54,893.47
4452 Equipment	800.08
4455 Event Expense	12,998.09
4625 Marketing	203.43
4905 Web Page expenses	1,271.58
4930 Volunteer Recognition	9,664.24
5300 Contribution Expense	500.00
5800 Bank Fees	28.00
5900 Miscellaneous	314.00
Total Expenses	\$85,528.22
NET OPERATING INCOME	\$63,431.19
NET INCOME	\$63,431.19

Denver Group
Summary by School, Section or Committee
 October -August 2023

Line Item	AIARE	ASC	BPX	OPR	DGC	DHS	PHOTO	RMOTHG	TLS	ATA	BNSS	WCS	WTS	TELE	FFS	Bobcats	DSC	BIMS	TSS	SMS	IHS	BKPS	WSS	BIM	Grand Total
A Event Revenue								\$ 4,821.10																	\$ 4,821.10
A Membership Dues					\$ 5,908.00																				\$ 5,908.00
A Other Income					\$ 3,208.92																				\$ 3,208.92
A Royalties					\$ 234.04																				\$ 234.04
A School Tuition	\$ 41,057.98	\$ 5,618.25		\$ 1,580.00		\$ 11,020.35			\$ 30.97	\$ 3,910.30	\$ 6,740.00	\$ 2,047.50	\$ 19,666.50	\$ 2,100.00	\$ 9,485.00				\$ 480.00	\$ 3,150.00	\$ 1,520.00	\$ 4,987.50	\$ 2,193.00	\$ 360.00	\$ 115,947.35
A Section Income - Dues			\$ 8,975.00				\$ 2,275.00	\$ 7,590.00																	\$ 18,840.00
B Bank Fees					\$ (24.00)																				\$ (24.00)
B Contribution Expense					\$ (500.00)																				\$ (500.00)
B Equipment Expense												\$ (317.01)			\$ (483.07)										\$ (800.08)
B Event Expense			\$ (2,274.52)		\$ (3,685.00)			\$ (6,852.95)																	\$ (12,988.00)
B Marketing Expense			\$ (203.43)																						\$ (203.43)
B Misc Expense					\$ (4.00)																				\$ (4.00)
B Room Rental					\$ (9,118.00)																				\$ (9,118.00)
B School Expense	\$ (29,662.26)	\$ (1,432.16)		\$ (800.00)	\$ (1,600.00)	\$ (723.36)				\$ (113.58)	\$ (3,689.03)	\$ (1,030.17)	\$ (3,631.91)		\$ (4,200.60)				\$ (67.86)	\$ (1,813.75)			\$ (828.79)		\$ (49,593.47)
B Section Expense			\$ (607.72)				\$ (82.31)	\$ (661.30)																	\$ (1,351.33)
B Volunteer Recognition		\$ (1,694.46)	\$ (1,707.08)		\$ (2,118.59)				\$ (50.00)	\$ (375.00)	\$ (660.00)	\$ (1,893.33)							\$ (757.55)	\$ (102.93)			\$ (305.30)		\$ (9,664.24)
B Web Page Expense					\$ (858.96)			\$ (412.62)																	\$ (1,271.58)
Grand Total	\$ 11,395.72	\$ 2,491.83	\$ 4,182.25	\$ 780.00	\$ (8,557.59)	\$ 10,296.99	\$ 2,192.69	\$ 4,684.23	\$ 30.97	\$ 3,746.72	\$ 2,675.97	\$ 40.32	\$ 14,141.26	\$ 2,100.00	\$ 4,801.33	\$ (385.82)	\$ (757.55)	\$ (170.79)	\$ 480.00	\$ 1,336.25	\$ 1,520.00	\$ 4,987.50	\$ 1,058.91	\$ 360.00	\$ 63,431.19
Manual Payments Income			\$ 440.00				\$ 20.00	\$ 300.00																	\$ 760.00
Manual Payments Events								\$ 40.00																	\$ 40.00
Overhead Charge to DG	\$ (8,211.60)	\$ (1,123.65)	\$ (1,795.00)	\$ (316.00)		\$ (2,204.07)	\$ (455.00)	\$ (759.00)	\$ (6.19)	\$ (782.06)	\$ (1,348.00)	\$ (409.50)	\$ (3,933.30)	\$ (420.00)	\$ (1,897.00)				\$ (96.00)	\$ (630.00)	\$ (304.00)	\$ (997.50)	\$ (438.60)	\$ (72.00)	\$ (26,198.47)
Net Income YTD	\$ 3,184.12	\$ 1,367.98	\$ 2,827.25	\$ 464.00	\$ (8,557.59)	\$ 8,092.92	\$ 1,757.69	\$ 4,265.23	\$ 24.78	\$ 2,964.66	\$ 1,327.97	\$ (369.18)	\$ 10,207.96	\$ 1,680.00	\$ 2,904.33	\$ (385.82)	\$ (757.55)	\$ (170.79)	\$ 384.00	\$ 706.25	\$ 1,216.00	\$ 3,990.00	\$ 620.31	\$ 288.00	\$ 38,032.72
																									Check \$ 38,032.72
Room Charges through June 2023			\$228	\$1,062	\$374	\$318	\$878	\$798		\$684		\$228	\$2,264		\$1,146				\$50		\$462	\$164	\$462		\$9,118

Notes:

BPX overhead charge is 20% of all revenue except contributions and In-kind donations
 RMOTHG overhead charge is 10% of section dues

There is a \$405 difference in what was reported on the tuition listed from the website and the total reported for AIARE.

That difference is an amount that was posted directly from State and was not run through the website.

There is a \$3685 posting to RMOTHG for event expense. That expense should have been posted in September to affect 2022 FYE

That posting is reflected in the DGC amount for Event Expense

The negative amount for RMOTHG is because of advance payments for 2024 hut trips

Room charges that DGC is covering for this fiscal year