

Denver Group Council Meeting Minutes – June 13, 2023, 6:30 PM

Location: Explorers Lab, American Mountaineering Center, Golden

Council Attendees: Sandy Heise, Kirsten Polley, Steve Bohara, Kathy Nordine, Genna Morten, Jim Guerra

Guest: CMC CEO Keegan Young

Unable to attend with prior notice: Scott Kramer

Not Present:

Topic (Presenter)	Deliverable/Responsible Party/Date Due	Meeting Minutes
Part 1: Begin at 6:30 pm		
Welcome: Call to order/ Chair comments	Our guest for tonight: Keegan Young	Meeting called to order at 6:30 pm.
OPEN DISCUSSION		
Review/Approval of previous meeting minutes	Approval of April and May 2023 DGC Meeting minutes.	
Officer Reporting		
<ul style="list-style-type: none"> ● Chair: Sandy 	ED Meeting: None this month since Keegan will be a guest at our June meeting.	
<ul style="list-style-type: none"> ● DEI: Genna 	No DEI meeting last month.	
<ul style="list-style-type: none"> ● Treasurer: Scott 	Attached you will find the financial data from October 2022 through April 2023. The attachments include the School and Section Activity Report, the YTD P&L Report, and the current Balance Sheet Report. Items of note: We should now have the money from the Schwab account deposited to our BOK account.	

	<p>This is in the amount of \$100,905. This will give us access to these dollars if needed without having to change authorization at Schwab.</p> <p>I think consideration should be given to DGC funding all room charges for this financial year for all schools and sections if the room charges are for the AMC building. I think it would be very positive for supporting the schools and sections so they will use the rooms at the AMC and not have it affect their bottom line. This is an option this year because we are no longer funding any salaries for CMC staff. The one caveat that if a room is reserved but the director or leader does not cancel the room if it is not needed, their school or section will be charged for that cost.</p> <p>I think we should consider creating some guidelines for volunteer recognition that can be followed by the schools and sections. My suggestion would be 15% of income or a minimum of \$50 per volunteer, whichever is more. We still want to leave the choice of the amount with the school or section. They are responsible for their units to make sure they have a positive cash flow. Still DGC can make sure there is a nice amount for recognition even if the unit does not support it from the cash flow side.</p>	
<ul style="list-style-type: none"> Secretary: Kirsten P 	<p>Meeting minutes – need a vote to approve April and May as is or amend as needed. Make sure they get posted to cmcdenver.org (contact Jeff Flax)</p>	<p>Kathy motioned to approve; Steve seconded. Approved at 8:03 pm.</p>
<ul style="list-style-type: none"> New Website Updates: Scott 	<p>There have been some items that have been addressed over the last month. First, as you may be aware, the website has been very slow as more activity has picked up this spring. A problem was discovered with the initial set up of the system and actions are being taken to fix the problem. It may take a little time because both hardware and software need to be upgraded. We should see an improvement shortly. Also, different sections have changed the way people sign up so there is not a large volume at one time of signups for activities, which should also help the response time.</p> <p>Second, when a family member renews or joins for the first time and elects to join a section that requires payment, any family member other than the one paying for the membership did not get the option to pay their section dues. These relate to RMOTHG, Photography, and Backpacking. Because of this, these sections are short revenue. We have a plan to try and collect this money over the next few months.</p>	
<ul style="list-style-type: none"> State Council: Sandy 	<p>Next meeting is June 15th via Zoom.</p>	
Standing Committees Liaison Reports		
<ul style="list-style-type: none"> New Liaison Assignments for 2023: Sandy 	<p>[left this in for reference] Liaison Assignments 2023</p>	

<ul style="list-style-type: none"> Leadership Committee: Jim 	<p>The Denver Group Leadership Committee met on June 6th.</p> <ul style="list-style-type: none"> The committee is working with Madeline Bachner Lane to ... <ul style="list-style-type: none"> Update the list of mentor leaders Implement the recently recommended changes for qualifications and the approval process for new Denver Group general mentor leaders. Update who the completed LIT Evaluation Google Forms as well as the Mentor Leader Application Google Forms should be sent to. DGLC has been asked to take over the Scholarship program for Denver Group. The DGLC is coming up with a proposal and procedures for administering it. The DGLC is working with the statewide CMC Risk Mgmt Committee (Kevin S and Jim G are also on that committee) to review nationwide injury data from NOLS as well as data from within CMC. Among other things, this will be useful in evaluating CMC options regarding WFA. The DGLC has reviewed Trip Leader School materials and the scenario session. The requirements for obtaining higher trip leader classifications and badges will also be discussed at a future DGLC meeting. 	<p>Limited progress due to staff capacity</p>
<ul style="list-style-type: none"> Schools Committee: Kirsten P 	<p>Schools Committee didn't meet in May.</p>	
<ul style="list-style-type: none"> Conservation and Trails: Steve 	<p><u>UPCOMING DATES & OPPORTUNITIES:</u></p> <p>June 13, field trip in Indian Creek planning area. Meet at trailhead on State Highway 67 at 8:30. Steve Bonowski & Jim Guerra.</p> <p>June 14, virtual meeting with JeffCo Open Space regarding Elk Meadow Park planning (the two trailheads that also access the Bergen Peak trail), 6 PM. Contact Steve Bonowski if interested, or check Open Space website.</p> <p>June 15, meeting with USFS on Guanella Pass summit to discuss Denver Trails & Conservation stewardship project for summer, 2023. Steve Bonowski, maybe Jim Mills. Contact Steve if anyone else is interested.</p> <p>June 21, New Member Night at CMC, 6 PM. Steve Bonowski (who has signage & sign-up sheets). Format is new. Anyone else interested?</p> <p>June 27, Outside-285 project conference call, 1-3 PM. Steve Bonowski, maybe Jim Guerra. Also, Nicole Budine.</p>	<p>Looking for volunteers for trail work. Brainstorming about how to better market for volunteering, and hikes.</p>

	<p>June 29, Outside-285, South Park Working Group, 9-10:30 AM. Steve Bonowski substituting for Kendall Chastain.</p> <p>June--General. Jim Guerra is looking for a couple more CMC people to work with him; in his capacity as a member of the Douglas County Open Space Advisory Committee; on Phase II of laying out trails in Sandstone Ranch. This is a great opportunity to learn more about the "nuts and bolts" of trail design and construction. Contact Jim Guerra and copy Steve Bonowski if you are interested.</p> <p>July-August--General. Depending on the outcome of the meeting next week with the USFS, Steve Bonowski would like to set aside several Saturdays, beginning in late July, for work on Guanella Pass. The project area is in the first 400' of the Squaretop Lakes Trail, repairing the steps put in some 12-13 years ago. We also need to more fully close, and rehab, the old trail next to the steps. Member outreach will be needed in order to get volunteers for the project.</p> <p><u>OUTSIDE 285 Project:</u></p> <p>Key website. Please visit www.copartnership.org . This is the website with lots of good information about the regional recreation partnerships sponsored by CPW and funded by Great Outdoors Colorado (GoCo). Nicole Budine represents CMC in the NoCo 2050 group.</p> <p>***as per the website, O-285 includes portions of Douglas, Jefferson, and Park Counties. The focus area includes all of the South Platte Ranger District, except for the Rampart Range motorized area, and all of the South Park Ranger District. Steve Bonowski brought to the facilitators' attention the existence of the Rampart East roadless area. This is a 30,000-acre tract southeast from Devil's Head, south of Dakan Mountain Road, and east of Rampart Range Road. The area has been a long time focus for CMC. It is divided roughly in half, near Forest Road 327, between the South Platte and Pikes Peak Ranger Districts. Thus, the northern 13-15,000 acres should be part of O-285.</p>	
<ul style="list-style-type: none"> Member Initiatives Committee: Genna 	<p>CMC DG Member Initiatives Committee (DMIC) (Member Retention)</p> <p>Activities Report to Denver Group Council 6/5/2023 Period Covered 5/1/2023 through 5/31/2023.</p> <p>To: Genna Morton (DGC liaison to DMIC) cc: Jeff Flax (for upload), Mary Bradley, Madeline Bachner Lane, Roberta Farrington, Michael McMahon, Wayne Howell</p>	

Current Committee Members:

Robbie Monsma
Michael McMahon
Wayne Howell (AH Trip Leader Management and trip leading)
Abbie Gentry (AHS newsletter and trip leading)

1. **New and Prospective Member Hikes (2-3 hikes per month) – Michael McMahon.**
We have trips and leaders scheduled for the rest of 2023. We do get members from other area groups. More trip leaders are helping.

May 2023 New Member Hike Stats:

Day	Date	# of Trips completed	Roster Totals	Left on Waiting List
Saturday	5/13	1	4	0
Saturday	5/27	1	11	0
Totals		3	22	0

2. **Ascending Hike Section (Robbie Monsma, Wayne Howell, and Abbie Gentry)**
 - a. Still experiencing mailing list glitches. View the [June 1 newsletter here](#).
 - b. The volume of participating leaders is picking up. Weekends help both them and members.
 - c. Member feedback is enthusiastic.
 - d. As always, there are not enough weekend regular trips and regular trip leaders. So, veteran members not wanting the AH coaching experience sign-up “just to do this trip,” and we try to limit that sign-up to the day before trip day. It’s a good thing to mix newer and more veteran members, especially because we can turn the veterans into assistant coaches but not if it leaves a newer member on the waiting list. Veterans sometimes recover from injury, and they are welcome.
 - e. All trips are visible on the calendar by searching for them by the Ascending Hikes Section.
 - f. Every time we have even a small publicity event, members return self-assessment forms. Unsure if we can make these work better for them and us (comparison charts, compiled charts, and statistical report, etc.). Also figuring

out the best way to match the forms with leaders so leaders are better informed.

April 2023 Ascending Hikes Stats:

Day	Date	# of Trips completed	Roster Totals	Left on Waiting List
Tuesday	5-2	1	12	0
Friday	5-5	1	8	0
Sunday	5-7	2	21	0
Tuesday	5-9	1	6	0
Saturday	5-20	1	10	0
Sunday	5-21	1	9	0
Monday	5-22	1	10	0
Sunday	5-28	1	12	0
Wednesday	5-31	1	10	0
Totals		10	98	0

3. Beginner Snowshoe School (Robbie Monsma)

Although the season is over, we have completed a Beginner Snowshoe School Director/Instructor Manual because some of the work to maintain the equipment (and a source for the parts needed) is not readily apparent. [The Manual can be reviewed here.](#)

Section Liaison Reports

• RMOTHG: **Kathy**

Membership: As of the first seven months of the fiscal year, they have \$4,015 in paid memberships. Big problem with family memberships – in most cases they believe only the primary family member has paid when they’ve joined as a family. Due to the way the renewal system is set up, it doesn’t provide the capability to pay for individual family members. Most if not all families are not aware that they need to pay separately for each family member. They plan to hold an event to enable the non-paid family members to pay to join. 141 people on the roster are family members. There’s also a big problem with people who want to renew their RMOTHG membership at a time that doesn’t coincide with their renewal date for CMC membership. Our new system doesn’t provide this capability. This is because the software doesn’t provide for section memberships, because The Mountaineers doesn’t have individual section memberships in their organization.

	<p>Treasurer: Currently have a budget deficit of \$645 due to reimbursements for hut trip deposits, in addition to low revenue from membership sign-ups and renewals. As of April, they have approximately \$1,500 to work with; serious cash flow problem. Plan to significantly cut back on expenditures for annual meeting. Have canceled Mt. Vernon Country Club and will hold annual meetings in the AMC building to cut costs; pending availability of funds they may cater the event. Also, will cut back on recognition awards.</p>	
<ul style="list-style-type: none"> Bobcats: Jim 	<ul style="list-style-type: none"> Bobcats held their annual Bobcats Board meeting on May 30th. <ul style="list-style-type: none"> The Bobcats Board recommended giving trip leaders the freedom to decide when to open their trips for registration. Previously, Bobcats trips were opened for registration at 6pm on the 15th of the previous month, coinciding with the distribution of the monthly Bobcats newsletter. This resulted in significant CMC website performance issues due to so many people logging on to sign up for trips at the same time. The Bobcats have been having problems finding people to fill 2 long-time vacant Bobcats board positions. Unfortunately, the Bobcats trip leader manager position has just become available and needs to be filled as well. Discussions were also held regarding qualifications for potential new Bobcats trip leaders. There were 18 Bobcats trips in June, the same number as in June 2019, 2021, and 2022. This is a significant increase from the 10 – 11 Bobcats trips in each of the previous 3 months. 	<ul style="list-style-type: none"> Doing a lot of work to get more trip leaders so they can have more trips on the calendar. Have as many trips on the calendar as pre-covid rates.
<ul style="list-style-type: none"> Fly Fishing: Steve 	No report.	
<ul style="list-style-type: none"> BPX: Kathy 	<p>Active trip leaders: Last year at this time, BPX had 26 active trip leaders; this year they have 37. But they still always need more trip leaders.</p> <p>Treasurer’s Report: They are running lean on their budget. Believe they may be missing as much as \$1,400 in revenue. With 283 new members they calculate revenue to be approximately \$5,700 but have only received \$4,265.</p> <p>Trips: All trips are full. Some leaders have experienced a good deal of roster churn; last year some even had 100% churn. To date, trip churn is around 50%. Would like to see more new trip leaders, although it’s a fairly large time commitment plus the cost of WFA training. On average, trip leaders spend around 58 hours preparing for a trip, plus additional time to scout the route. They need to make sure the maximum number of people per trip complies with land management usage.</p>	

	<p>Scholarships: Not many SALT scholarships. WFA remains and must remain a requirement for BPX trip leaders – they are taking people out into the wilderness. Would like me to check with DGC to see if the Council can help fund more WFA scholarships. [Sandy: Yes, we're working on a scholarship program just for Denver Group leaders who are willing to commit to more trips. We'll make announcements, with instructions, when that's ready.]</p> <p>Bylaws are out of date. They need to add information about trip leader expectations; they must lead at least two trips per year to keep their leader status current. If a leader hasn't led anything within three years, by the fourth year they no longer have trip leader status.</p> <p>The annual planning meeting will be held in August before end of the fiscal year. Have set October 7th for their annual picnic.</p> <p>Uwe Sartori will be resigning as BPX chair at the end of this fiscal year. He's willing to stay on until they have another chair.</p>	
<ul style="list-style-type: none"> • Photography: Jim 	<ul style="list-style-type: none"> • A Photography Section field trip to Golden Gate Canyon State Park on May 27th was well attended with 11 folks. • At this month's meeting, on June 14th, CMC member and professional photographer Bob Rabito will present a program on how, when, and where to photograph Roxborough State Park. • Instead of having the regular monthly meeting in July, the CMC Photo Section will have a photo outing at Hudson Gardens in Littleton on July 12th at 5:30pm • Volunteers are needed for various section tasks in the Photography Section: <ol style="list-style-type: none"> 1. Technical support at meetings to include laptops, projectors and their interfaces. 2. Emcee meeting to mention section business, activities, and introduce the presenter. 3. Enlist presenters for future meetings including shooter's choice. 4. Lead photo outings and hikes 5. Manage section Facebook page. 6. Post monthly meetings to CMC calendar 	<ul style="list-style-type: none"> •
<p>Part 2: Begin at 7:30 pm</p>		
<p style="text-align: center;">Business</p>		
<p>Guest presentation:</p>	<p>Keegan Young – state of the CMC.</p>	
<p>Denver Group Council Leadership/Meeting</p>	<p>-Plan/Proposal to have more involvement with Denver Group leaders (Section</p>	

(Sandy)	Leaders/Committee Chairs). We've had a good start – need to keep the momentum going. -Plan to invite Denver Group Leaders to DG Council meeting ~3 times per year	
2023 DGC Goal Discussion	<p>2023 Goals: Think about specific things that we would like to accomplish in order to provide better service to our members. Currently in motion:</p> <ul style="list-style-type: none"> • Removing barriers for new and continuing trip leaders and instructors: Scholarships (partial to full) to cover course costs and keep people motivated (Leadership Committee). The state is not currently offering scholarships so we will take this over for DG members. • Partial scholarships (discounts) for other volunteers (council, committee members) as well. Want to inspire/reward all types of volunteerism in the Club. For all: Determine the scope then come up with a budget. • Revive a DG email newsletter. Will start by using MyEmma to construct a simple format to list DG announcements and reminders (events, courses, how to become a trip leader, volunteer positions, etc.) Hope to have the first edition by mid-June. Name – keep the previous name, Mile High Mountaineer, or come up with a new one? • Begin annual meeting planning. Asked Keegan for suggestions on a possible speaker that would attract our younger members. He'll get back to us. <p>What needs do you see that aren't being met? What were your expectations when you joined the Club? Have those changed? How?</p>	
Councilor Time/Open Forum (All) Announcements		
Unfinished Business/Follow Up Action Items		
Denver Events:	<p>Annual Denver Group Meeting:</p> <ul style="list-style-type: none"> - As per Bylaws, Denver Group Council is to offer an annual meeting for members (reminder: extend personal invitation to the Board of Directors). - Form a sub-committee? - We'll send out an email poll of members on what they would like to see at an annual meeting, with a list of choices (catered food, speaker, silent auction, etc). 	

Denver Group Council 2023	Denver Group Councilor Terms 221001 - Note: there are three open council positions. Do you know anyone who might be interested in serving in this way? Any thoughts on recruitment?	
Closure of Meeting	Meeting adjourned at	Meeting adjourned at 8:42 pm.

3 attachments this month – see below.

Denver Group Balance Sheet

As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
10007 - BOK Financial New Account	703.84
1002 - BOK Financial Saving	412.62
1003 - Schwab Account	100,905.32
1006 - Denver Reimbursement account	4,086.50
Total Checking/Savings	106,088.28
Accounts Receivable	
1100 - Accounts Receivable	78,309.28
Total Accounts Receivable	78,309.28
Total Current Assets	184,397.54
Other Assets	
1700 - Loan to State	63,000.00
Total Other Assets	63,000.00
TOTAL ASSETS	247,397.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 - Accounts Payable	8,197.07
Total Accounts Payable	8,197.07
Total Current Liabilities	8,197.07
Total Liabilities	8,197.07
Equity	
2740 - Opening Bal Equity	90,161.28
2750 - Retained Earnings	93,126.65
Net Income	55,912.54
Total Equity	239,200.47
TOTAL LIABILITIES & EQUITY	247,397.54

**Denver Group
Profit & Loss
April 2023**

	<u>Apr 23</u>
Income	
3000 · Dues	617.00
3001 · Section income	1,865.00
3150 · Event Revenue	551.10
3420 · School Tuition	9,027.75
3500 · Royalties	101.02
Total Income	<u>12,161.87</u>
Gross Profit	<u>12,161.87</u>
Expense	
4315 · Section Exp	302.05
4410 · School Expense	4,751.21
4625 · Marketing	203.43
4930 · Volunteer Recognition	529.95
5800 · Bank Fees	2.00
Total Expense	<u>5,788.64</u>
Net Income	<u><u>6,373.23</u></u>

Denver Group
Summary by School, Section or Committee
 October - April 2023

Line Item	AIARE	ASC	BPX	CPR	DGC	DHS	PHOTO	RMOTHG	TLS	ATA	BNS5	WCS	WTS	TELE	FF5	Bobcats	DSC	BIMS	TSS	SMS	IHS	BKPS	WSS	BIM	Grand Total	
A Event Revenue								\$ 1,575.10																	\$ 1,575.10	
A Membership Dues					\$ 2,718.00																					\$ 2,718.00
A Royalties					\$ 234.04																					\$ 234.04
A School Tuition	\$ 41,057.98	\$ 6,113.25	\$ 750.00	\$ 1,125.00		\$ 6,345.35			\$ 30.97	\$ 3,910.30	\$ 6,740.00	\$ 2,047.50	\$ 11,126.50	\$ 2,100.00	\$ 7,685.00				\$ 480.00	\$ 3,150.00	\$ 450.00	\$ 4,350.00	\$ 1,867.00	\$ 120.00	\$ 99,448.85	
A Section Income - Dues			\$ 5,125.00				\$ 1,495.00	\$ 4,015.00																		\$ 10,635.00
B Bank Fees					\$ (8.00)																					\$ (8.00)
B Contribution Expense					\$ (500.00)																					\$ (500.00)
B Equipment Expense												\$ (235.41)														\$ (235.41)
B Event Expense			\$ (1,299.11)		\$ (3,685.00)			\$ (4,336.22)											\$ (240.62)							\$ (9,560.95)
B Marketing Expense			\$ (203.43)																							\$ (203.43)
B Misc Expense					\$ (4.00)																					\$ (4.00)
B School Expense	\$ (24,774.36)	\$ (714.31)		\$ (500.00)		\$ (135.97)					\$ (1,889.03)	\$ (580.28)	\$ (1,682.23)		\$ (2,942.10)			\$ (67.86)		\$ (1,291.75)						\$ (34,577.89)
B Section Expense	\$ (3,607.06)		\$ (552.32)					\$ (545.64)		\$ (113.58)	\$ (1,800.00)															\$ (6,618.60)
B Volunteer Recognition		\$ (886.86)	\$ (969.40)		\$ (1,260.84)					\$ (50.00)	\$ (375.00)	\$ (350.00)	\$ (1,254.99)						\$ (757.55)	\$ (102.93)						\$ (6,007.57)
B Web Page Expense								\$ (982.60)																		\$ (982.60)
Grand Total	\$ 12,878.68	\$ 4,612.08	\$ 2,860.74	\$ 825.00	\$ (2,606.80)	\$ 6,208.38	\$ 1,486.00	\$ (274.98)	\$ 30.97	\$ 3,748.72	\$ 2,876.87	\$ 881.81	\$ 8,188.28	\$ 2,100.00	\$ 4,742.90	\$ (240.82)	\$ (767.66)	\$ (170.79)	\$ 480.00	\$ 1,868.25	\$ 460.00	\$ 4,360.00	\$ 1,887.00	\$ 120.00	\$ 66,912.64	
Overhead Charge to DG	\$ (8,211.60)	\$ (1,222.65)	\$ (1,175.00)	\$ (225.00)		\$ (1,269.07)	\$ (299.00)	\$ (401.50)	\$ (6.19)	\$ (782.06)	\$ (1,348.00)	\$ (409.50)	\$ (2,225.30)	\$ (420.00)	\$ (1,537.00)				\$ (96.00)	\$ (630.00)	\$ (90.00)	\$ (870.00)	\$ (373.40)	\$ (24.00)	\$ (21,615.27)	
Net Income YTD 10.22	\$ 4,464.96	\$ 3,289.43	\$ 1,675.74	\$ 400.00	\$ (2,505.80)	\$ 4,940.31	\$ 1,196.00	\$ (675.86)	\$ 24.78	\$ 2,964.66	\$ 1,327.97	\$ 472.31	\$ 5,963.98	\$ 1,680.00	\$ 3,205.90	\$ (240.62)	\$ (757.55)	\$ (170.79)	\$ 384.00	\$ 1,228.25	\$ 360.00	\$ 3,480.00	\$ 1,493.60	\$ 96.00	\$ 34,297.27	
																									Check	\$ 34,297.27

BPX overhead charge is 20% of all revenue except contributions and in-kind donations
 RMOTHG overhead charge is 10% of section dues

Notes:

There is a \$400 difference in what was reported on the tuition listed from the website and the total reported for AIARE.

That difference is an amount that was posted directly from State and was not run through the website.

There is a \$3683 posting to RMOTHG for event expense. That expense should have been posted in September to affect 2002 FYE

That posting is reflected in the DGC amount for Event Expense

The negative amount for RMOTHG is because of advance payments for 2024 hut trips