**CMC Denver Group**

**Safety & Leadership Committee**

**Monthly Meeting**

**Minutes (final DRAFT)**

**Monday, November 21, 2011, 6:30 p.m. to 9:00 p.m., at AMC**

#### OPEN MEETING

1. Meeting was called to order at 6:30 p.m.

Attending were Beatriz Silveira, Bill Markley, Chris Bartle, Deb Robak, John Walters, Jordan Britt, Martha Mustard, Marty Billings, Sue Henley, Thom Curtis. Absent was Wayne Johnson.

1. No visitors
2. October Minutes were approved, with corrections
3. Friendly ice breaker by members
4. Council Meeting report my Beatriz: (1) Council awarded committee $250 for annual dinner, (2) Council reviewed DS&L’s recommendation for doggie hikes and requested additional features.

FUNCTIONAL AREAS

1. Safety

* Pending Incidents/accidents
* Case 2011C-004: DS&L recommendations were sent to Council. Council reviewed and requested additional features. Action: Chair will add suggested features to DS&L suggestions and resubmit recommendations to council.
  + Case 2011A-009. Investigation not complete. Action: Complete investigation and report at December meeting.
* New incidents/accidents
  + Case 2011NM-004 recorded. Report not required on near miss
  + Case 2011NM-005 recorded. Report not required on near miss
* “Leader Appreciation Night.” Checklists, recommendations and critiques to be preserved. Action: Location to be recorded in minutes.
* CPR Proposals: Committee has deferred action pending staffing by Council and WTS director. Action: Open.
* “Compliments & Complaints:” pending move to CMC.org. Action: Open, awaiting upgraded website
* DG support for members involved in accidents: Action: Safety to develop accident team support procedures for new P&P manual

1. Trip Leaders School

* November 15th class had 14 students;
* Next TLS class date is February 21, 2012
* Chair reported to Council that next year TLS will plan four classes per year, as requested by Council
* Case studies for online course discussed. No action taken.

1. Trip Leader Mentoring Program

* Facebook/Leader Club was held November 17th at Old Chicago, Union and 2nd , with a small but loyal attendance.
* Need independent organizational Facebook account, not a personal account. Action: chair will contact CMC Marketing Manager Rachel Scott for assistance.
* Next Leader Club gathering will be January 19th . Action: Location TBA

1. Trip Leader Certification

* 12 new trip leaders were approved: Winnie Prall, Richard Wheeler, Marc Borai, Shawn Halvorson, Paul Bleau, Henry Malmgren, Tracy Atkins, Jennifer May, Martha Weaver, Steve Soich, Maria “Chris” Dohmen, Jordan Britt.
* Joe Vella, senior instructor for Backpacking School, was grandfathered as a Denver trip leader on grounds of having equivalent training and experience.

1. Leader Communications – no new news
2. IT/Website
   * Need to switch DS&L email addresses from hikingdenver.net to CMC.org. Action: chair will inquire through member services

OLD BUSINESS

1. ATA Development

* The second ATA class was held November 19, with field day.
* A third ATA class in Jan is under consideration. Action: Marty, coordinate with Tim Hill and Linda Lawson

1. AIARE & Scholarships

* AIARE Level 1 class, Jan. 19-22, is full (28 students). School director has been requested to consider a second class later in the winter. Action: chair will monitor for a second class.
* Nine AIARE Scholarship applications were awarded, four more applications received
* Formal scholarship selection policy was reconfirmed:
  1. Schools attended (indicates desire to learn and be involved)
  2. Trip leader qualifications (indicates use & need for training)
  3. Number of trips led last year by qualification (indicates contribution and need for training)
  4. Volunteer activities (indicates probability of enduring participation)
  5. Choose diverse activities, demographics and genders
  6. Each member ranks the list, rankings are tallied, lowest cumulative #s are selected in order
* Four new applicants were selected and ranked for wait list. Action: chair will notify applicants, member services and director Avalanche School.

1. Proposed WTS (or equivalent) as a trip leader requirement update.

* Thirty-three senior Denver leaders were asked by email for inputs on WTS proposal. Inputs were received and a white paper written to ameliorate concerns. Action: chair will personally contact key objectors to seek further feedback.

NEW BUSINESS

1. Grandfathering Senior Instructors for Backpacking School.
   * A methodology was approved to grandfather senior instructors (one time for each school) as Denver trip leaders, in exchange for all future senior instructors to be trained as Denver trip leaders:

Required:

1. Trip Leader Application

2. WFA completed

3. WTS completed

4. School director’s recommendation

Info needed:

5. Years as a senior instructor

6. Schools attended

DS&L committee votes on applicant

7. If approved, applicant is requested to read Denver Trip Leader Manual.

* + Backpacking School applicants considered:
    - Joe Vella was approved
* Robin Commons, eight-year senior instructor for Backpacking School and member of Wilderness Families Group (and not a Denver member) was approved contingent on resolution of membership issue. Action: Chair will coordinate a waiver, if possible, with CMC and DG principals.

1. Safety Director proposed multi-training day six months after Leader Appreciation Night. Action: a written proposal is needed on which the committee can base discussion.

1. Council has authorized a DS&L annual dinner, not to exceed $250. Action: chair will solicit suggestions prior to the December meeting.

ADJOURNMENT

1. The meeting was adjourned at 9:25 p.m.
2. The next meeting will be at 6:30-9:00 p.m., Monday, December 19, 2011, AMC